Early Medical Assessment



**Professional Equipment Wholesaling**

**Electric Floor Polisher Retailing**

1. Professional Equipment Wholesaling
2. Electric Floor Polishing Retailing

Dear Doctor: This form will take up to 5 minutes to complete. Please review each task the worker undertakes (both picture and written description) and tick whether or not the worker can complete this task. If modification required, please leave comments. Space at the end of this document is available for final comments and recommendations.

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| L:\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Professional Equipment\Walk on Wheels\14.png | **Administrative Work**   * Average 2 hours per day. * Arranging client calls using telephone. * Seated computer work or quotations and ordering. * Accounts. | Doctor Approval  Yes  No  Comments: |
| C:\Users\DirectOT\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\GI072LNI\photo 1 (22).JPG | **Loading Vehicle**   * Attaching wheels to cleaning machine involving bending/squatting. * Pushing machine to utility vehicle (medium level force). * Lifting 23kg machine and chemicals (1 litre/ 1kg) into utility tray. | Doctor Approval  Yes  No  Comments: |
| C:\Users\kathrynr\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\RWPC0J3L\IMG_2957.JPG | **Driving to Customer**   * Driving automatic and power steered vehicle. * Variable duration 10 minutes to 1 hour. * Like suburbs are scheduled together. | Doctor Approval  Yes  No  Comments: |
| C:\Users\DirectOT\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\GI072LNI\photo 5 (15).JPG | **Unloading Vehicle at Customer**   * Lifting machine and chemical (1 litre/ 1kg) from utility tray * Attaching wheels to cleaning machine involving bending/squatting. * Pushing machine to customer; occasional lifting and step/stair climbing. | Doctor Approval  Yes  No  Comments: |
| **C:\Users\DirectOT\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\GI072LNI\photo 5 (15).JPG** | **Discussing Product**   * Static standing during discussion – 5 minutes. * Inner range stooping or sitting to display brochures on bench or table. | Doctor Approval  Yes  No  Comments: |
|  | **Demonstrating Equipment**   * Plugging power in to socket (low level posture). * Attaching receptacles and adding water (2 litres/ 2kg). * Walking behind pushing machine (light level force) for < 5 mins to demonstrate machine’s ability. | Doctor Approval  Yes  No  Comments: |
| L:\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Professional Equipment\Walk on Wheels\6.png | **Delivery and training**   * Delivering machine (15-27.5kg) to customer by driving to site and unloading. * Training customer in attachment /detachment of wheels and machine operation. | Doctor Approval  Yes  No  Comments: |
| https://ipasadelaide.files.wordpress.com/2014/10/image.jpeg | **Attending Exhibitions**   * Transporting machine to site (as per demonstration). * Affixing posters to partitions. * Standing statically talking with customers. * Short distance walking. * Occasional sitting. * Handling of products, flyers and samples ½ - 5kg. | Doctor Approval  Yes  No  Comments: |

1. Work Capacity Form

**Doctor Review (include final comments)**

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I confirm that in my view, subject to the above comments, the worker is able to perform certain duties detailed in this Early Medical Assessment.

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| These duties should be reassessed on: |  | Date: |

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employers Declaration:**

I confirm that I/we have reviewed the Doctor’s recommendations and comments. I/we will make suitable changes to make allowances for the Dr’s recommendations.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employees Declaration**

My Doctor has discussed their recommendations with me. I have been given the opportunity to participate in this process.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

For information on completing this form, please contact Business SA on 08 8300 0000.

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