Early Medical Assessment



Machinery and Equipment Wholesaling

Storeman

1. Machinery and Equipment Wholesaling
2. Storeman

Dear Doctor: This form will take up to 5 minutes to complete. Please review each task the worker undertakes (both picture and written description) and tick whether or not the worker can complete this task. If modification required, please leave comments. Space at the end of this document is available for final comments and recommendations.

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| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601\Machinery and Equipment Wholesalers\Aussie Pan - Grants Bakery Equipment\IMG_1642.JPG | **Picking Order**   * + - * Order comes in via phone / fax / email.       * Picking order from trolleys or upstairs storage area.       * If it is a large order, a forklift is used to lift a pallet upstairs for stock to be placed on. Smaller orders are picked individually and carried down.       * 10kg maximum box. | Doctor Approval  Yes  No  Comments: |
| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601\Machinery and Equipment Wholesalers\Aussie Pan - Grants Bakery Equipment\IMG_1646.JPG  L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601\Machinery and Equipment Wholesalers\Aussie Pan - Grants Bakery Equipment\IMG_1641.JPG | **Wrapping Order**   * Order placed on wrapping machine which spins around whilst worker holds the wrapping plastic upright and slowly lifts it higher. Machine operated by foot pedal. * Forklift or trolley jack used to move orders to collection area. | Doctor Approval  Yes  No  Comments: |
| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601\Building Supplies Wholesalers\Australian Timbers\FullSizeRender (3).jpg | **Driving forklift**   * Climbing in / out of forklift frequently. * Frequent and constant sitting. * Forward reaching and gripping required to use steering wheel and gear stick. * Rotation of neck and spine required for driving and reversing. * Neck extension for placing pallet upstairs. | Doctor Approval  Yes  No  Comments: |
| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601\Building Supplies Wholesalers\Australian Timbers\FullSizeRender (15).jpg | **Computer Based**   * Sitting to use computer to complete purchasing work | Doctor Approval  Yes  No  Comments: |

1. Work Capacity Form

**Doctor Review (include final comments)**

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I confirm that in my view, subject to the above comments, the worker is able to perform certain duties detailed in this Early Medical Assessment.

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| These duties should be reassessed on: |  | Date: |

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employers Declaration:**

I confirm that I/we have reviewed the Doctor’s recommendations and comments. I/we will make suitable changes to make allowances for the Dr’s recommendations.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employees Declaration**

My Doctor has discussed their recommendations with me. I have been given the opportunity to participate in this process.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

For information on completing this form, please contact Business SA on 08 8300 0000.

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