Early Medical Assessment



Domestic Appliance Retailing

Sales Person

1. Domestic Appliance Retailing
2. Sales Person

Dear Doctor: This form will take up to 5 minutes to complete. Please review each task the worker undertakes (both picture and written description) and tick whether or not the worker can complete this task. If modification required, please leave comments. Space at the end of this document is available for final comments and recommendations.

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| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Radio Rentals\Fridge Salesman.jpg  L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Radio Rentals\Furniture Salesman.jpg  L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Radio Rentals\using WM.jpg | **Customer Service / Demonstrating Equipment**   * Standing and discussing products with customers. Directing customers to correct departments and answering queries. * Demonstrating use of product to customer. Products vary significantly in weight and size eg. fridges, TVs, kitchen goods, recliners etc. * Physical requirements will vary depending on product demonstrated but may involve a selection of bending/squatting, reaching at varying heights, grasping, possibly lifting and carrying lighter objects. | Doctor Approval  Yes  No  Comments: |
| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Spartan Furniture & Electrical\IMG_2521.JPG | **Sales Contracts**   * Sitting with customer to finalise sale and go through warranty. Computer use required. | Doctor Approval  Yes  No  Comments: |
| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Radio Rentals\hang-tv-x.jpg  L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Spartan Furniture & Electrical\IMG_2519.JPG  L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Spartan Furniture & Electrical\IMG_2525.JPG | **Assembling Furniture and Merchandising**   * Replacing sold stock, rearranging showroom floor. * Unpacking products and placing on shelves or mounting on walls. * Sack truck and trolleys available to move larger items. Two people can work together for heavier items. * Assembly of furniture for display is likely to involve lifting, low level postures (bending/squatting), use of tools (gripping and grasping), some lifting, twisting, reaching to varying heights. * Occurs as required, not a daily task. * Physical requirements differ depending on product and department of work. | Doctor Approval  Yes  No  Comments: |

1. Work Capacity Form

**Doctor Review (include final comments)**

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I confirm that in my view, subject to the above comments, the worker is able to perform certain duties detailed in this Early Medical Assessment.

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| These duties should be reassessed on: |  | Date: |

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employers Declaration:**

I confirm that I/we have reviewed the Doctor’s recommendations and comments. I/we will make suitable changes to make allowances for the Dr’s recommendations.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employees Declaration**

My Doctor has discussed their recommendations with me. I have been given the opportunity to participate in this process.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

For information on completing this form, please contact Business SA on 08 8300 0000.

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