Early Medical Assessment



Domestic Appliance Retailing

Sales Person

1. Domestic Appliance Retailing
2. Sales Person

Dear Doctor: This form will take up to 5 minutes to complete. Please review each task the worker undertakes (both picture and written description) and tick whether or not the worker can complete this task. If modification required, please leave comments. Space at the end of this document is available for final comments and recommendations.

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| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Hiltons of McLaren Vale\IMG_2499.JPGL:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Hiltons of McLaren Vale\IMG_2496.JPG | **Customer Service*** Constant standing at service counter and walking around store assisting customers.
* Occasional sitting to undertake computer based duties.
* Demonstrating products as necessary.
* Shelves located between floor and overhead height with most being on shelving at or below chest height. Therefore low level postures may be required and reaching through all ranges.
* Use of POS whilst standing at bench with computer. Product numbers entered via keyboard.
 | Doctor Approval[ ]  Yes [ ]  NoComments: |
| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Hiltons of McLaren Vale\IMG_2503.JPGL:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Hiltons of McLaren Vale\IMG_2469.JPG | **Stock Handling*** Shelving as above.
* Lighter products are stored on higher shelves.
* Store person handles heavier whitegoods and browngoods.
* Sales person can replace and face up lighter objects at comfortable weight / height.
* Constant standing and walking in showroom and warehouse, reaching at all levels, stair climbing to storeroom of lightweight (<10kg) products), occasional low level postures, constant handling.
 | Doctor Approval[ ]  Yes [ ]  NoComments: |
| L:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Air Everywhere\IMG_2227.JPGL:\RTW Fund Project\Stage Three SAWIC Codes 472801, 473601 & 485601 - 55 templates\Domestic Appliance Retailing\Hiltons of McLaren Vale\Man dusting.jpg | **Cleaning*** Vacuuming as required.
* Dusting and wiping surfaces.
 | Doctor Approval[ ]  Yes [ ]  NoComments: |

1. Work Capacity Form

**Doctor Review (include final comments)**

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I confirm that in my view, subject to the above comments, the worker is able to perform certain duties detailed in this Early Medical Assessment.

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| These duties should be reassessed on: |  | Date: |

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employers Declaration:**

I confirm that I/we have reviewed the Doctor’s recommendations and comments. I/we will make suitable changes to make allowances for the Dr’s recommendations.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employees Declaration**

My Doctor has discussed their recommendations with me. I have been given the opportunity to participate in this process.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

For information on completing this form, please contact Business SA on 08 8300 0000.

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