Early Medical Assessment



1. Clothing and Clothing
2. Accessories

Work and Safetywear Sales Assistant

Clothing and Clothing Accessories

Work and Safetywear Sales Assistant

Dear Doctor: This form will take up to 5 minutes to complete. Please review each task the worker undertakes (both picture and written description) and tick whether or not the worker can complete this task. If modification required, please leave comments. Space at the end of this document is available for final comments and recommendations.

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| \\bsa-fp01\DATA\SHARED\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Clothing and Clothing Accessories\Web Safety\IMG_0229.JPG \\bsa-fp01\DATA\SHARED\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Clothing and Clothing Accessories\Web Safety\IMG_0224.JPG | **Customer Service**   * Standing and discussing product with customer * Assisting customer (e.g. with shoe fitting) * Repeated squatting, bending, getting up and climbing steps/ladders in order to fetch other alternatives for the customer (as appropriate) | Doctor Approval  Yes  No  Comments: |
| \\bsa-fp01\DATA\SHARED\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Clothing and Clothing Accessories\Web Safety\IMG_0219.JPG \\bsa-fp01\DATA\SHARED\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Clothing and Clothing Accessories\Web Safety\IMG_0243.JPG | **Handling Stock**   * Handling stock (⅓ - 3kg), eg. clothing and footwear   + Wall hangers are situated at various heights   + Free-standing hangers optional (various heights) * Handling stock on shelves (floor level to 2.2m high)   *Step stool and ladder may be*  *available* | Doctor Approval  Yes  No  Comments: |
| \\bsa-fp01\DATA\SHARED\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Clothing and Clothing Accessories\Web Safety\IMG_0239.JPG | **Processing Transaction**   * Walking to and standing at front counter * Scanning item(s) * Handling cash or EFT * Wrapping and bagging item(s) at counter; fine dexterity and forward reaching required | Doctor Approval  Yes  No  Comments: |
| \\bsa-fp01\DATA\SHARED\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Clothing and Clothing Accessories\Web Safety\IMG_0206.JPG | **Processing Bulk Stock and Orders**   * Receiving goods at back of shop (max. weight of boxes is 15kg) * Carrying smaller boxes (approx. 4kg) through shop * Unpacking boxes and shelving / hanging stock (approx. 10-15 minutes, 2x / day) | Doctor Approval  Yes  No  Comments: |
| \\bsa-fp01\DATA\SHARED\RTW Fund Project\Stage One SAWIC Codes 473301 & 484001\Clothing and Clothing Accessories\Web Safety\IMG_0209.JPG | **Daily Tasks**   * Replacing stock on shelves and on hangers * Tidying up * Vacuuming / sweeping the floor using a push/pull motion | Doctor Approval  Yes  No  Comments: |

1. Work Capacity Form

**Doctor Review (include final comments)**

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I confirm that in my view, subject to the above comments, the worker is able to perform certain duties detailed in this Early Medical Assessment.

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| These duties should be reassessed on: |  | Date: |

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employers Declaration:**

I confirm that I/we have reviewed the Doctor’s recommendations and comments. I/we will make suitable changes to make allowances for the Dr’s recommendations.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

**Employees Declaration**

My Doctor has discussed their recommendations with me. I have been given the opportunity to participate in this process.

|  |  |  |
| --- | --- | --- |
| Signature : |  | Date: |

For information on completing this form, please contact Business SA on 08 8300 0000.

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