

Freedom of information – Application for amendment of record(s)

Applicant details

Please include details of former names and any other name you are known by.

Surname	Date of Birth
Given names	
Postal address	
	Postcode
Telephone (Home)	(Work)
Email	Mobile
Claim number (if known)	

Document details

Please provide details of the information/documentation that, in your opinion is incomplete, incorrect or misleading (date of document, author, topic, reference number etc)

Amendment details

Please provide details of the amendment you would like make:

Freedom of information – Application for amendment of record(s)

Please note that information can only be amended if held by ReturnToWorkSA or our claims agents.

Please note that there are NO Fees and charges associated with applications for amendment under Freedom of Information Act 1991

Signature	Date
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Please complete this form and return to:

ReturnToWorkSA reception 8.30am - 5.00pm 400 King William Street Adelaide SA ReturnToWorkSA GPO Box 2668 South Australia 5000 Phone: 13 18 55 Email: foi@rtwsa.com Website: www.rtwsa.com
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To contact ReturnToWorkSA in a language other than English, please ring the Interpreting and Translating Centre on 1800 280 203 and ask them to contact us on 13 18 55. This interpreting service is available at no cost to you. If you need information in braille, audio, e-text or large print, please call us on 13 18 55 and we will do our best to help you. If you are deaf or have a hearing or speech impairment you can call ReturnToWorkSA through the National Relay Service (NRS): <ul style="list-style-type: none">• TTY users can phone 13 36 77 then ask for 13 18 55.• Speak & Listen (speech-to-speech) users can phone 1300 555 727 then ask for 13 18 55.• Internet relay users can connect to NRS on www.relayservice.com.au then ask for 13 18 55.
