

ReturnToWorkSA eWCC

An Electronic Work Capacity Certificate (eWCC) makes it easy for doctors to certify patient capacity and prescribe treatment. Zedmed streamlines the process of creating and sending an eWCC, and once you have created a certificate, it can be cloned by other doctors at the same practice to create new certificates for the selected patient.

Enable Electronic Work Capacity Certificate

To enable the eWCC feature:

1. Go to Zedmed's **Reception** tab.
2. Select **Clinical Records**.

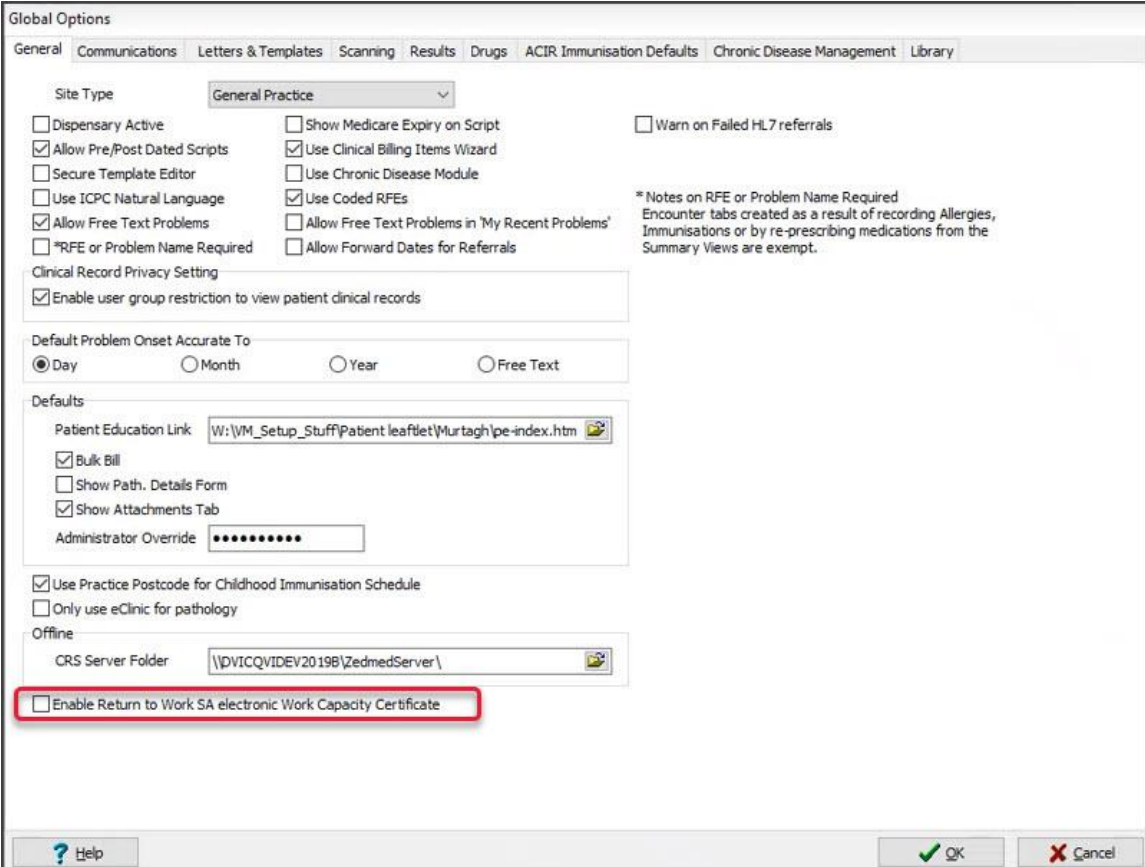
The **Clinical Records** screen will open.

3. Select **Tools > Global Options**.

The **Global Options** screen will open on the **General** tab.

4. Select the **Enable Return to Work SA electronic Work Capacity Certificate** tick box.

You can now use an eWCC to certify patient capacity and prescribe treatment.



Global Options

General | Communications | Letters & Templates | Scanning | Results | Drugs | ACIR Immunisation Defaults | Chronic Disease Management | Library

Site Type: General Practice

☐ Dispensary Active
☒ Allow Pre/Post Dated Scripts
☐ Secure Template Editor
☐ Use ICPC Natural Language
☒ Allow Free Text Problems
☐ *RFE or Problem Name Required

☐ Show Medicare Expiry on Script
☒ Use Clinical Billing Items Wizard
☐ Use Chronic Disease Module
☒ Use Coded RFEs
☐ Allow Free Text Problems in 'My Recent Problems'
☐ Allow Forward Dates for Referrals

☐ Warn on Failed HL7 referrals

* Notes on RFE or Problem Name Required
Encounter tabs created as a result of recording Allergies, Immunisations or by re-prescribing medications from the Summary Views are exempt.

Clinical Record Privacy Setting
☒ Enable user group restriction to view patient clinical records

Default Problem Onset Accurate To
☒ Day ☐ Month ☐ Year ☐ Free Text

Defaults

Patient Education Link: W:\VM_Setup_Stuff\Patient leaflet\Murtagh\pe-index.htm

☒ Bulk Bill
☐ Show Path. Details Form
☒ Show Attachments Tab

Administrator Override:

☒ Use Practice Postcode for Childhood Immunisation Schedule
☐ Only use eClinic for pathology

Offline

CRS Server Folder: \\DVICQ\DEV20198\ZedmedServer\

☐ Enable Return to Work SA electronic Work Capacity Certificate

Help OK Cancel

Create and manage an Electronic Work Capacity Certificate

Once you have created an eWCC, it will be available to all doctors in the practice to clone (copy) if that patient requires another certificate.

To create an eWWC:

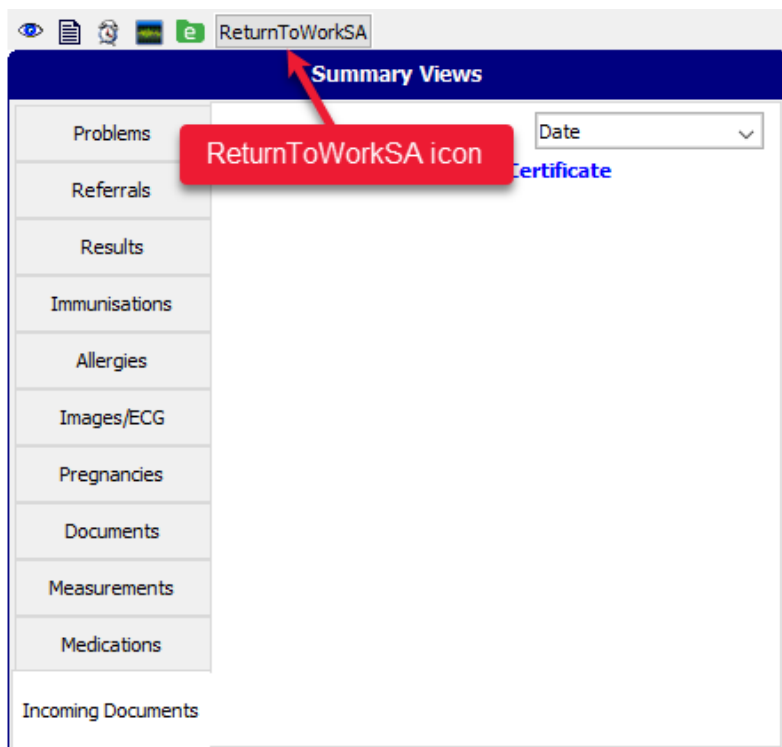
1. Go to Zedmed's **Reception** tab.
2. Select **Clinical Records**.

The **Clinical Records** screen will open.

3. **Admit** the patient from the **Waiting Room** or use the **Open Patient** button to open the patient's record.

The **Clinical Records** screen will now display the patient's information.

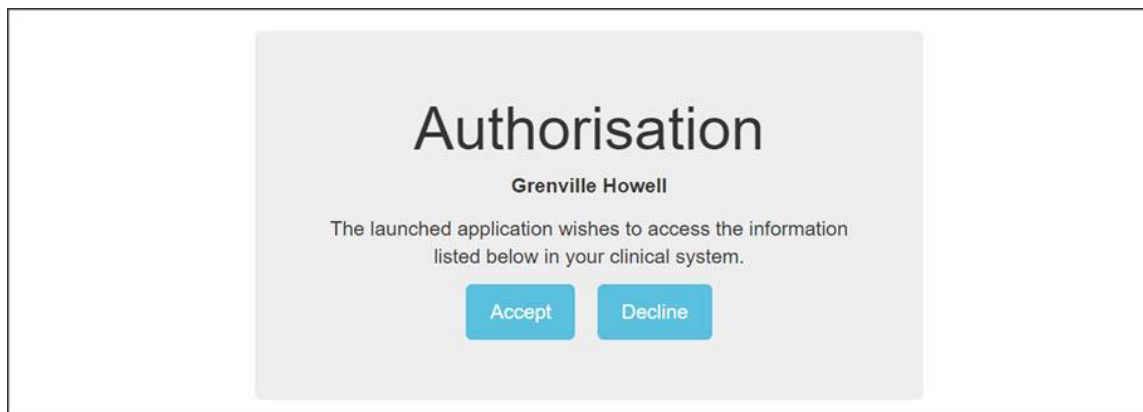
Above the **Summary Views** section is the new **ReturnToWorkSA** button. This button will only be active for practices with **ReturnToWorkSA** enabled.



4. Select the **ReturnToWorkSA** icon.

The **ReturnToWorkSA Referrals Platform** will open in the computer's default web browser.

5. **Accept** the Authorisation message.



The **Work Capacity Certificate** page will open and show any previous certificates created by other doctors for this patient at the practice.

This **Work Capacity Certificate** screen can be used to:

- Create a WCC by cloning an existing one using the **Create Subsequent WCC** option.
- Create a new WCC by selecting **Create New WCC**, as explained in the following steps.

6. Select the **Create New WCC** button and fill in the online form.



Return to WorkSA Work Capacity Certificate

Marrianna-Louise Jones
May 19, 1967

Create New WCC Create New WCC

Create Subsequent WCC

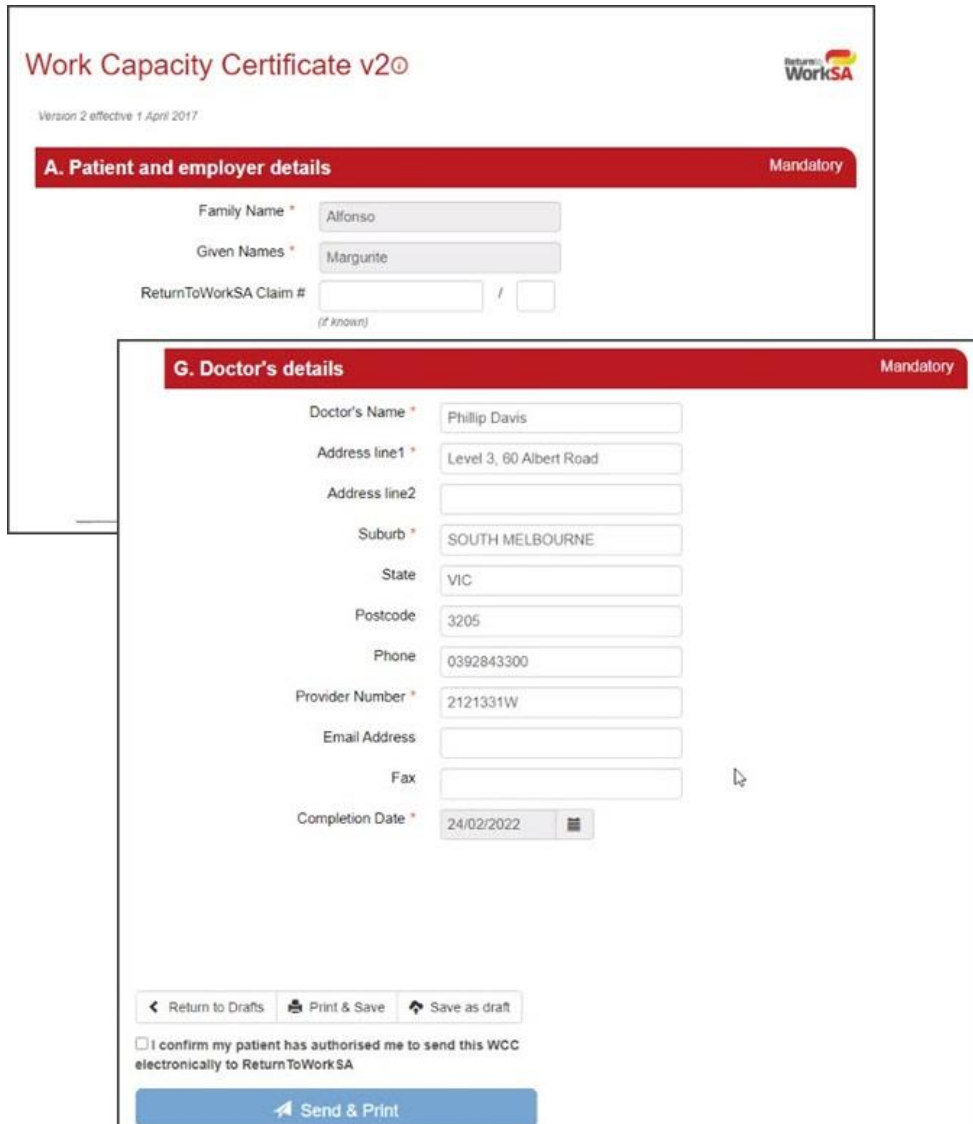
Submission Date	Injury Date	Injury Caused	Clinical Diagnosis	Employer Name	Claim Number	
21/02/2022	17/02/2022	test	test	ABC Elect Test	unknown	Create Subsequent WCC
17/02/2022	16/02/2022	test	test	ADELAIDE HILLS TES...	unknown	Create Subsequent WCC

Showing 1 to 2 of 2 entries First Previous 1 Next Last

Finish Draft WCC
No drafts for this patient

T HEALTH

The WCC form's **Patient** and **Doctor's details** sections will be populated with information from Zedmed. This is the patient whose record is open and the doctor who is currently logged into Zedmed.



Work Capacity Certificate v2.0
Version 2 effective 1 April 2017

A. Patient and employer details Mandatory

Family Name * Alfonso

Given Names * Margurite

ReturnToWorkSA Claim # /
(if known)

G. Doctor's details Mandatory

Doctor's Name * Phillip Davis

Address line1 * Level 3, 60 Albert Road

Address line2

Suburb * SOUTH MELBOURNE

State VIC

Postcode 3205

Phone 0392843300

Provider Number * 2121331W

Email Address

Fax


Completion Date * 24/02/2022

☐ I confirm my patient has authorised me to send this WCC electronically to ReturnToWorkSA

- Once the **Work Capacity Certificate** form has been completed, select **Send & Print**. The Work Capacity Certificate will be sent to your practice's Zedmed server.

Note: Once the Work Capacity Certificate is available on your practice's Zedmed server, other doctors will be able to see and use that certificate.

- From the **Work Capacity Certificate** completion screen, you can **Print** the certificate or **Return to the certificate** list.



Work Capacity Certificate v2.0
ReturnToWorkSA

Form Sent

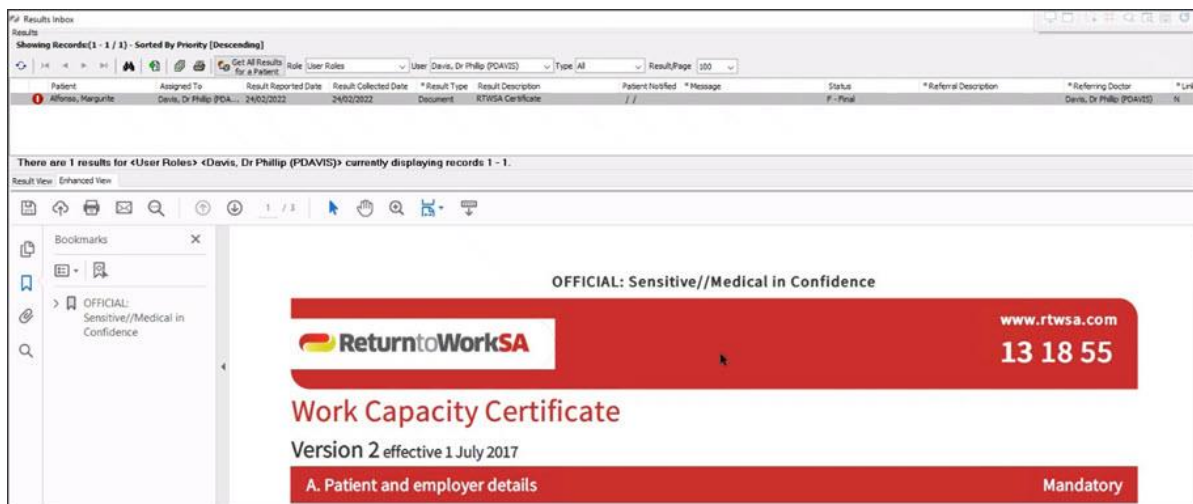
The work capacity certificate has been submitted.

9. Go back to the patient's **Clinical Record** in Zedmed.
10. Select **Results > Import Laboratory Results**.
11. Select the **Results Inbox**.



The **Work Capacity Certificate** will import into the doctor's **Results inbox**.

From here, the certificate can be viewed, saved to another location, printed and emailed.



The Work Capacity Certificate can also be opened from the **Summary Views Incoming Documents** tab.

