

# Update your online services account

A fast, secure and easy way to do business with us.



Link multiple employers to your account



Reset your password online



Improved security to protect your information

# How to update your online services account.

## 1. Go to [login.rtwsa.com](https://login.rtwsa.com)

Login using your current username (employer number) and password.

If you don't have a username and password, click the *register here* link.

## 2. Update your account

Fill in all of the mandatory fields including your name, contact information and security details which includes your mobile phone number.

## 3. Link an employer(s) to your account

If you updated your account using your current employer login, your access will be approved automatically and you will be able to begin using online services straightaway. All you need to do is logout and login again to get started.

If you didn't use a username and password, you will be directed to link an organisation to your account.

Follow the prompts to link an organisation to your account. If required, you can link more than one organisation to your account (subject to authorisation).

## 4. Registration completed

If access to any of your selected organisation(s) requires approval, we will notify you via email when this has been completed.

Visit [www.rtwsa.com](https://www.rtwsa.com) for more information.